

200 ADMINISTRATION

250 Administrative Communications

251.1 Administrative Communications

The School District of Random Lake shall provide for maximum inter-relation of media used in official communications with professional and support staff to minimize duplication of effort and to facilitate consistency of action. The communications program shall help to strengthen supervision and to coordinate instruction effort.

The components of the district-wide program of communications are as follows:

1. Planned, regular and recurring personal contact between officials of the district office and personnel in the schools.
2. District and school-wide meetings of faculty and key support staff members.
3. District-wide communication media.
4. District-wide reports.

The administrative staff shall communicate to citizens of the district by the issuance of handbooks and periodic reports to parents, publication of news articles in the local newspaper, and dissemination of school publications.

CROSS REF: 210, Administrative Goals  
253.2, Development and / or Approval of Handbooks  
270, School District reports  
271, School Performance Reports  
810, School and Community Relations Goals  
821, News Releases

Approved: August 1996

Reviewed and Approved: October 18, 2010